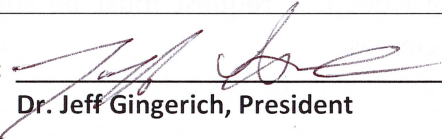




<b>The Giant Step Program Tuition Waiver Policy</b>			
Administered By: Office of Financial Aid			
Approved By: 		Date: <u>12-21-22</u>	
Dr. Jeff Gingerich, President		Date	
<b>Policy Number:</b> HR-008	<b>Associated Form:</b> Online	<b>Associated Procedure:</b> Online	<b>Policy Version &amp; Date:</b> Final – 12/21/2022

**Purpose:**

The St. Bonaventure Giant Step Program Tuition Waiver policy is designed to assist employees and their families by providing a reduction, or elimination, of tuition costs associated with their dependent child(ren) participating in college level courses for credit while in their senior year of high school.

**Policy Statement:**

The Giant Step program is for dependent children of full-time employees that are in their senior year of high school and are non-degree seeking students. Qualified secondary school students who live within commuting distance of St. Bonaventure University and who receive permission from their guidance counselor may apply for admission as Giant Step students. Giant Step students take regular college-level courses at St. Bonaventure for college credit.

This policy pertains only to the tuition cost associated with the Giant Step program. Application and acceptance to Giant Step is outlined in a separate policy. Questions specific to the application process should be directed to the Admissions Office.

**Scope and Eligibility:**

The Giant Step Program Tuition Waiver is available to the dependent child(ren) of full-time faculty and staff of St Bonaventure University only.

*\*\*Waivers only apply to tuition. All other course fees, lab fees, administrative fees, and expenses (including books) are the responsibility of the employee and/or student.*



**Definitions:**

“Dependent children” are defined as children, step-children, adopted children, foster children, or other court-ordered dependents up to the age of 26 to align with other employee benefit guidelines.

**Applying for Giant Step Tuition Waiver**

Employees must request a tuition waiver using NeoEd. A request must be submitted each semester at least two weeks prior to the start of classes.