

Team-teaching policy:

- Team teaching is defined as the collaboration of two or more faculty in the planning, preparation, and instruction of a course.
- Faculty members interested in team teaching should submit a proposal to the appropriate department chair(s) and/or dean(s) outlining the course, the rationale for team teaching, and the qualifications and roles of the participating faculty.
- In order for the proposing faculty to each receive full teaching credits, the anticipated enrollment must be at least the *sum* of the minimum enrollments for courses at that level when taught individually by the faculty members.
- In certain circumstances, the dean may override the minimum enrollment and assign full teaching credits to each of the faculty; if the proposing faculty are in separate schools, then deans from each school must approve the override.
- Faculty will share the workload and responsibilities; each faculty will attend and participate in course meetings and contact hours as agreed upon.
- Student evaluations will be used to assess the effectiveness of team teaching, and the results will be used to make any necessary adjustments to the course.
- Team teaching will be recognized as a valuable contribution to the university's teaching mission and program outcomes, and participation in team teaching will be included as part of the university's evaluation of faculty for promotion and tenure.